COP-RCORP Project Workplan (FINAL)

CA 1: developing and strengthening the consortium			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
1a. MOA with COP-RCORP consortium 1b. Build and strengthen consortia 1c. MOA with community consortia	1a. Complete Master Consortium MOA or Addendum to Ensure all HRSA-required elements are included. 1b. Fieldwork for pre-post capacity survey	1. PIRE 2. Ohio University 3. Master Consortium Members	2/28/19 Complete; Uploaded into EHB on 8/20/19
	1c. Establish connections with community partners. 1d. Meet with consortium member to draft MOA that all partners can agree upon	Local consortia project leaders	5/15/19 Initial local consortia (4 members) MOA. Complete; uploaded into EHB on 8/20/19
Strategy for dissemination	Copies of the Master Consortium MOA were disseminated to each consortium leader and were posted on the COP-RCORP website. Each local consortium member received the MOA.		
Strategy for Engagement	Master and local consortium leaders met to decide the content and format of the MOA. Local consortia determined who should receive capacity survey and ensured that those individuals engaged with the survey.		
Strategy for maintaining commitment	Because the MOAs included all HRSA-required elements, the MOA helped members maintain commitments. Consortia reviewed MOAs as needed to maintain commitment. Data from the capacity survey was cycled to communities to identify area for further consortium development.		

CA 2: Conducting a detailed analysis to identify opportunities and gaps in OUD prevention, treatment (including MAT), and/or recovery workforce, services, and access to care within the target rural service area and existing federal, state, and local OUD resources that could be leveraged within the rural community			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
2a. Evaluate the missing pieces of the needs assessment as submitted with proposal and identify needed elements. 2b. Communicate these needs and work with community partners to find the missing data 2c. Reconvene and revise the needs assessment to ensure that the data are relevant and updated to address the strategic plan	2a. Determine missing pieces (gaps) in community consortia needs assessment as submitted	1. Local Consortia Members 2. PIRE 3. OU	Complete
	2b. Communicate gaps and data needs to community consortia members and partners 2c. Work with community partners to find missing data particularly partners in treatment and recovery 2d. Selected data elements from capacity survey will be integrated into consortia needs & gap assessments.	2b.&2c. Community consortia leads and members; support from PIRE and OU as needed.	Complete
	2e. Meet as a full COP-RCORP consortium to review local consortia needs assessments and to assess services and access to care needs. 2f. Update the gap analysis filling in relevant and up-to-date data	COP-RCORP Master Consortium and Local Consortia Leads.	Complete and uploaded into EHB
Strategy for dissemination	Kick-off Virtual learning community, email, and TA calls		
Strategy for Engagement	Communication with all members of the COP-RCORP master consortium to fill data gaps and to identify service/workforce gaps. Local consortia determined who should receive capacity survey and what elements would be useful for their needs and gap assessments.		
Strategy for maintaining commitment	Pre, Post, and Follow-up email and TA calls; collaborative discussion and constructive shared working sessions. Local consortia determined how their communities could best benefit from the capacity survey data.		

CA 3: Developing a comprehensive strategic plan that addresses the gaps in the OUD prevention, treatment (including MAT), and/or recovery services and access to care identified in the analysis			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
3a. Using the data generated from the needs and gaps assessment, develop a logic chain to address community OUD	3a. Develop a logic chain that identifies a OUD problem of practice, intervening variable, and root cause. 3b. Each of the above will be grounded in data gathered during the gap analysis and specific to each community.	1. PIRE 2. Ohio University 3. Master Consortium Members	Complete
3b. The logic chain will develop into a strategic plan that identifies necessary evidence-based strategies that will prove effective in COP-RCORP communities	3d. Root causes will point to CSAP relevant, evidence-based strategies that are community-relevant. 3e. Plans will be required to address services and access to care and incorporate plans for reducing costs of uninsured patients.	COP-RCORP Master Consortium and Local Consortia Leads	Complete
3c. Leverage existing federal, state, and local OUD resources and secure community support	3f. COP-RCORP community consortia strategic plans will be evaluated to ensure that partners are adequately leveraged, & resourced.	COP-RCORP Master Consortium and Local Consortia Leads	Complete and uploaded into EHB
Strategy for dissemination	Virtual learning communities and monthly work session calls.		
Strategy for Engagement	Community consortia participated in multiple learning community meetings and local consortia meetings to address strategic planning, engaging community partners, and leveraging local resources.		
Strategy for maintaining commitment	Sharing successes during consortium meetings. TA calls from PIRE and OU staff and follow-up emails to engage community consortia in completing strategic plans and in addressing challenges/barriers.		

CA 4: Developing a comprehensive workforce plan that addresses the gaps in OUD prevention, treatment, and/or recovery workforce identified in the analysis			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
4a. Work with local workforce development partners to identify gaps in employment and workforce needs	4a. Develop a workforce gap analysis assessment plan. 4b. The above will be grounded in data gathered during the gap analysis and specific to each community.	1. PIRE 2. Ohio University 3. Master Consortium Members	Complete
4b. Relevant community data will point to consistent need and strongest workforce development priorities to develop workforce plans	4c. Workforce plans will be individualized and community-relevant. 4d. Plans will be required to incorporate plans for reducing costs of uninsured patients.	COP-RCORP Master Consortium and Local Consortia Leads	Complete
4c. Develop plans to train and retain new and existing substance use disorder providers within the consortium	4e. Workforce plans will be evaluated to ensure that existing community partners are adequately leveraged, and resources are in place.	Community Consortia key personnel: Behavioral health partners, workforce and labor offices, and other consortium members	Complete and uploaded into EHB
Strategy for dissemination	Learning community approaches and utilization of COP-RCORP website. Community consortia collectively assessed the gaps in their workforce via a virtual learning community. Utilization of COP-RCORP website.		
Strategy for Engagement	Face to Face Learning community - after the VLC, Community Consortia attended a LC to address workforce planning, engaging community partners, and developing plans for training and retaining new providers.		
Strategy for maintaining commitment	Sharing successes during consortium meetings. TA calls from PIRE and OU staff and follow-up emails to engage community consortia in completing workforce plans and in addressing challenges/barriers.		

CA 5: Completing a sustainability plan that identifies strategies for sustaining the consortium and operationalizing the activities proposed in the strategic and workforce plans beyond the one-year period of performance and developing quantifiable metrics that will be used to assess the impact of future activities			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
5a. Complete the sustainability Module	5a. Distribute and communicate instructions on the sustainability module 5b. Complete the sustainability module	1. PIRE 2. Ohio University 3. Master Consortium Members	Complete
5b. Complete sustainability plans based on what is most challenging for individual communities	5c. Determine based on the data what is most challenging for each community consortia in terms of sustainability 5d. Develop a sustainability plan that addresses challenges	COP-RCORP Master Consortium and Local Consortia Leads COP-RCORP Community Consortium members	Complete and uploaded into EHB
Strategy for dissemination	Learning community approaches and utilization of COP-RCORP website. Community consortia collectively developed sustainability plans and sustainability strategies.		
Strategy for Engagement	Virtual learning communities as well as an in-person learning community were used to address sustainability planning and development of sustainability plans.		
Strategy for maintaining commitment	Sharing successes during consortium meetings. TA calls from PIRE and OU staff and follow-up emails to engage community consortia in completing sustainability plans, developing sustainability strategies, and in addressing challenges/barriers.		

CA 6: COP-RCORP Project Website development			
Objective(s)	**Key Action Step(s)**	**Person / Area Responsible**	**Timeline**
6a. Create project website to disseminate strategies, tools, and local consortia products. (www.communitiesofpractice.rcorp.com	6a. Decide on website template and design 6b. Upload materials, recorded VLCs, and handouts/tools to website as they are completed 6c. Disseminate website link via follow-up emails with community consortia 6d. Utilize website actively during learning communities.	1. PIRE 2. Ohio University 3. Master Consortium Members 4. Global Insight	First brought online in Dec. 2018. Updated & expanded weekly during project period.
Strategy for dissemination	Pre, Post, and Follow-up emails; Work with website during learning communities and during master/local consortium meetings.		
Strategy for Engagement	Active utilization of www.communitiesofpractice.rcorp.com as a resource for community consortia. Community-responsive design.		
Strategy for maintaining commitment	N/A		
Strategy for Sustainability and Extension of Impact	Resources, materials, and products remain freely available to COP-RCORP communities and to other communities/coalitions/members of the public.		