



HRSA RCORP March 2022 Progress Report: Other SUD Funding Guidance Document

Reporting Period: September 1, 2021 – February 28, 2022

Note. The JBS Evaluation Team has locked many of the fields in the Excel spreadsheet. If you are trying to do something and can't, it's probably because it has been locked. If that is the case, please reach out to Holly/Matt and we will do the best we can to support you.

Submit all materials to Nicole Yandell, your grant lead (i.e., Holly or Matt), and your TA provider.

1) For the **other OUD/SUD funding**, please do the following:

a. **Please review the tab titled "SUDFunding."**

b. **Friendly Reminders**

- i. We are obligated to include any new sources of funding for OUD/SUD in your community (local, state, federal, philanthropic). **For this progress report, add new funding that was received/expected to be received between September 1, 2021 through February 28, 2022. Please note that the reporting period now includes six months.**
- ii. Other SUD/ODU funding should be reported for any organization in your local consortium that is receiving funding from the HRSA RCORP-I grant award. You do not have to report other OUD/SUD funding for members of your local consortium that are not receiving funding from the grant.

c. **Reporting new funding?**

- i. To start, go down to the bottom of the funding list.
- ii. Then, select "Yes" for the dropdown to Column B. When you do this, it will turn the **whole row yellow**. This alerts the JBS Evaluation Team that you are making a change.
- iii. Then, add any details you have about that funding by completing columns C-U.

d. **Need to make a change to previously reported funding?**

- i. To start, select "Yes" for the dropdown to Column B. When you do this, it will turn the **whole row yellow**. This alerts the JBS Evaluation Team that you are making a change.
- ii. Edit anything that is not correct or which has changed since our last progress report was submitted. For example, these changes could include changes in the period of performance (how long the grant runs) or the funding amount.

e. **No changes to report?** – In your email submission, simply note: "We have had no changes to other OUD/SUD funding during the period of September 1, 2021 through February 28, 2022."